

SHERMAN P. LEA, SR. Mayor

CITY OF ROANOKE

CITY COUNCIL

215 Church Avenue, S.W. Noel C. Taylor Municipal Building, Suite 456 Roanoke, Virginia 24011-1536 Telephone: (540) 853-2541

Fax: (540) 853-1145 Email: clerk@roanokeva.gov

August 11, 2017

Council Members William D. Bestpitch Michelle L. Dykstra Raphael E. "Ray" Ferris John A. Garland Anita J. Price David B. Trinkle

Colin Baenziger, Principal Colin Baenziger & Associates 2055 South Atlantic Avenue, Suite 504 Daytona Beach Shores, Florida 32118

Dear Colin:

C:

It certainly was a great pleasure retaining you again for our search for a new City Manager. On behalf of Roanoke City Council, thank you for your exceptional work as our executive search lead in successfully hiring Bob Cowell as the new City Manager for the City of Roanoke.

Your accessibility, recruiting of potential candidates, thoroughness of background materials, scheduling, discretion and organization of interviews were key components of the successful hire of Mr. Cowell. Please know we are appreciative for your outstanding services and professional assistance.

Sincerely,

Please come back to visit Roanoke at any time.

David B. Trinkle, Chair City Council Personnel Committee

Stephanie M. Moon Reynolds, MMC, City Clerk